

# **Lewisham Foundation Awards Charter**

Set by David Meagher, Connie Clarkson, Vicky Knight  
On: Monday 4<sup>th</sup> October 2004

**Updated by Lewisham Committee on 2<sup>nd</sup> May 2007** - Connie Clarkson, Donnamarie Neilson, Lindsay Swannack, Chris Rupe, David Meagher, Kevin Fraser, Sarah Velvin, Rebekah at Kim Crawford Wines, Chris Rupe, Sara Tucker

**Objectives:** to promote excellence in the Auckland (greater city) hospitality industry by presentation of awards selected by the industry. The number of awards is determined by the committee.

**Committee:** comprises of a chairperson who is voted on by committee members (majority vote) and no less than 5 members. These 5 must include:

- current sponsorship and event manager employed by the Restaurant Association, current Auckland Branch President or nominated person
- good cross section of representatives from all disciplines across the industry.

These committee members hold volunteer positions apart from one paid employee (Event and Sponsorship Manager)

**Funds:** not for profit making foundation, any profit made will be put back into the industry. Funds to be administered by a separate funding sub-committee made up of:

- Current Auckland President of Restaurant Association of New Zealand (or nominated person),
- Current Sponsorship and Event Manager for the Restaurant Association of New Zealand (and/or Administrator)
- Current chairperson of the Lewisham Foundation Committee (or nominated person)
- Industry representative

Funds are to be held in the Restaurant Association Auckland Branch account under a Education Trust code. These accounts will be audited annually by the Restaurant Association approved auditors, Ross Melville PKF.

**Disqualification of committee members:**

Committee members may be disqualified from their voluntary position in the cases of

- Bankruptcy
- Major criminal conviction
- Extreme sickness

The committee is responsible for objectives above and to produce an annual event suitable to the industry expectations.

**Expenses:** any reasonable expenses incurred by committee members may be reimbursed at the committee's discretion. Only expenses related to the Lewisham Foundation Awards will be considered.

**Independence:** The Lewisham Foundation Awards are an independent body made up of a committee administered by a 'pay as you go' system through the Restaurant Association.

The foundation is administered and controlled from the Auckland Branch of the Restaurant Association.